



## Subcontractor Pre-Qualification Worksheet

From: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

Year Business Started: \_\_\_\_\_

**Contractor's License(s) States and Numbers**

State: \_\_\_\_\_ No.: \_\_\_\_\_

State: \_\_\_\_\_ No.: \_\_\_\_\_

State: \_\_\_\_\_ No.: \_\_\_\_\_

State: \_\_\_\_\_ No.: \_\_\_\_\_

Federal I.D. No.: \_\_\_\_\_

Estimating Contact: \_\_\_\_\_

Contact Title: \_\_\_\_\_

Referred By: \_\_\_\_\_

Union Signatory:  YES  NO      Subcontractor:       Vendor/Supplier:

**1. Trade Categories** – List categories of work you are qualified to perform.

\_\_\_\_\_

\_\_\_\_\_

**2. Geographic Areas of Work:** Please check only Locations in which you want to bid:  
 Arizona  Utah  Nevada  Colorado  Central California  Northern California  
 Southern California  Other \_\_\_\_\_

**3. Project Types** – Please check the type and size of building projects your company has completed.

Commercial       Industrial Bldg       Correctional Facilities       Other \_\_\_\_\_  
 Clubhouse/Resorts       Healthcare       Design Build/Design Assist       Other \_\_\_\_\_  
 Sports/Entertainment       Casinos       Office Building       Other \_\_\_\_\_  
 Retail

**Preferred Project Size** -  Up to \$100K  Up to \$250K  Up to \$500K  Up to \$1MM  \$1MM+

**4.** Has your company had experience with LEED projects?  YES  NO

**5. Performance Reference** – Provide a minimum of five recently completed jobs with **five DIFFERENT General Contractors, Contact Names** and corresponding references for the above selected project types. Additional job list and company brochure appreciated.

PROJECT	GENERAL CONTRACTOR and CONTACT NAME	TELEPHONE NUMBER	FAX NUMBER	SUBCONTRACT VALUE

6. **Annual Volume** – What was the average annual volume of work completed in the last three years as well as next year's forecast? (Forecast Volume)

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

7. **Bonding Company and Agent's Name & Telephone**

**Company:** \_\_\_\_\_

**Agent:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Please enter your company's bonding limits:

Date of Last Bond \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Bond Rate \_\_\_\_\_%

**Bonding Capacity:**

\$ \_\_\_\_\_ **Per Job** \$ \_\_\_\_\_ **Aggregate**

8. **Is your company a certified:**  MBE  WBE  DBE  VBE  SBE  Native American  N/A

9. **Provide number of:** Office Personnel \_\_\_\_\_ Field Supervisors \_\_\_\_\_ Avg. Field Labor \_\_\_\_\_

10. **List the name and title of the Company's Principals:**

Name: \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_ Title: \_\_\_\_\_

11. **Quality** – Has your company implemented a Total Quality Management (T.Q.M.) System?

YES  NO Do you have a written manual?  YES  NO

12. **Safety** – In the past 5 years, has your company had any fatalities, falls over 10', or been cited by OSHA for a "serious" or "willful" violation?  YES  NO

*If yes to any of these questions, please attach a brief description of each occurrence.*

13. **Worker's Compensation:** Please list your Worker's Compensation Modifier or EMR for the last 3 years

Yr./Rate \_\_\_\_\_ Yr./Rate \_\_\_\_\_ Yr./Rate \_\_\_\_\_

14. **What is your limit to Liability Insurance?** \_\_\_\_\_ *(Please attach a sample Insurance Certificate)*

15. **Financial Reference** – Attach or mail a copy of your most recent fiscal year ending Balance Sheet.

Thank you for your interest in Burke Construction Group, Inc. General Contractors / Builders. Please return this form to the office listed below.

**Burke Construction Group, Inc.**  
Attn: Nancy Ortiz  
3365 Wynn Road  
Las Vegas, Nevada 89102

**Phone: (702) 367-1040 / Fax: (702) 367-2662**  
**E-Mail: [nortiz@burkecqi.com](mailto:nortiz@burkecqi.com)**