



ADDITIONAL PROVISIONS

Section 34 of Subcontract Agreement

PLEASE RETURN NV-

The following provisions are made a part of the Subcontract:

- 1) Submit one (1) copy of Certificate of Insurance as per the attached sample. Burke and Associates, Inc. and the Owner are to be named as Additional Insured on subcontractor's Certificate of Insurance.
- 2) Sign and return Affidavit of Signature Authorization.
- 3) Two (2) copies of Burke and Associates, Inc. Safety Policy/Program are enclosed. Please sign both copies and return one (1) with your Subcontract Agreement.
- 4) Sign and return Immigration and Reform Control Act Document.
- 5) The site is a hard hat area and this safety regulation will be strictly enforced.
- 6) Clean-up will be accomplished each day by each subcontractor. If the clean-up has to be accomplished by the General Contractor, all costs will be charged to the responsible subcontractor.
- 7) Backcharges will be allowed only by invoices signed by our Job Superintendent and must be signed within twenty-four (24) hours of the date on which they occur. No charges of any nature will be allowed after a lapse of a twenty-four (24) hour period.
- 8) A copy of the Subcontractor Billing Procedures has been enclosed for your use. Monthly Applications for Payment must be in this office by the **25th of each month and cannot project beyond the cutoff date of the 20th. Respective Releases of Lien, including suppliers and second tier subcontractors must accompany each payment request or the Application for Payment will not be processed and payment will be withheld. Certified Payroll is due by the 10th day of each month for the previous month.**
- 9) By Executive Order #11246, dated September 24, 1964, this Subcontract contains a provision by which you agree not to discriminate against any employee or applicant for employment, because of race, creed, color or national origin.
- 10) Any modification to this subcontract's offered terms and conditions, material or immaterial, will constitute a counteroffer, which we must accept in writing before it can become effective. Without our written acceptance, no modifications will be in effect.
- 11) If, for any reason, you commence any work contemplated under this proposed subcontract without first receiving a copy of a subcontract signed by an authorized representative of Burke and Associates, Inc., you will be considered to have unconditionally accepted this proposed subcontract without any modifications or additional terms.
- 12) Please sign and return this Additional Provisions Agreement below.

Company Name

Signature

Date

REV 02.10

GENERAL CONTRACTING • DESIGN-BUILD • CONSTRUCTION MANAGEMENT • CONSULTING

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